



Date: April 3, 2020

From: Albion FC
Board of Directors

To: **Albion FC Membership**

Regarding: Refund Policy Approved - COVID-19

Dear Albion Families:

We hope you are all well in these difficult times. The Covid-19 pandemic is a health crisis unlike anything seen in recent memory. The outcome of the actions we all are taking to slow this virus appear to be slowly working.

As you are probably aware, Canada Soccer, the overarching governing body of soccer in Canada, has suspended all soccer related activities in Canada. The latest update from BC Soccer advises that it is unlikely that the suspension will be lifted before the end of April. While we would like to be "cautiously optimistic" that our Spring Programs will start at some time, it looks increasingly likely that these programs will be cancelled.

Should this happen the Board of Directors have approved the following policy:

- 1. 100% of the Spring Registration fees collected will be saved as a credit on the members account.**
- 2. This credit can be used towards future Club programs of the members' choosing.**
- 3. If a member wishes to receive a refund they may submit a refund request to info@albion.ca which we will endeavour to process as quickly as possible. Refunds for the Spring programs will be subject to a reduced administrative fee of \$25.00 instead of the normal \$50.00 fee.**

Thank-you for your understanding at this difficult time.

Albion FC
Board of Directors